

MORATUWA MUNICIPAL COUNCIL

Registration of Suppliers for the Year 2024

Applications are hereby invited from suppliers who are engaged in businesses of supplying below materials & services within Western Province to be registered as suppliers. Applications should be sent at or before **3.00 p.m. on 05.12.2023** either by registered post or hand delivered to reach the Municipal Commissioner, Moratuwa Municipal Council and the cover containing applications should be clearly marked **“Registration of Suppliers - 2024”**.

Serial No.	MATERIALS & EQUIPMENT
1.	Office Stationery (including Computer Stationery and Exercise Books)
2.	Printing Works (printed forms and books, registers etc)
3.	Library Books, Magazines, Newspapers
4.	Rubber Stamps, Date Stamps
5.	Vehicle and Animal License Plates
6.	Notice Boards, Name Boards, Cutouts, Banners, Stickers
7.	Clothing Materials required for Uniforms
8.	Raincoats, Gum Boots, Shoes, Safety Shoes, Socks etc.
9.	L.P. Gas.
10.	Materials & Equipment associated with cleaning activities (Ekel Brooms, Brooms, Brushes, Doormats, Cane Buckets, Plastic Dust Bins, Vim, Harpic, Soaps, Pynol, Lysol, Rubber Gloves and Torch Batteries and Polythene bags.)
11.	Laboratory and clinical equipment and materials.
12.	Disinfectants and Face Masks, Gloves etc.
13.	Plant varieties, Fertilizers, Weedicides, including materials required for Landscaping.
14.	Grass Cutting Machines and accessories.
15.	Office equipment - wooden, steel, plastic, furniture (File cabinets, almirahs, tables, chairs, cabinets etc.)
16.	Office Electrical equipment (Adding Machines, Electric fans, Electric kettels etc.)
17.	Supply of Air-conditioners.
18.	Finger marking Machines and supply and servicing of CCTV Cameras.
19.	Supply of Computers and related accessories.
20.	Supply of Printing Machines, Photocopy Machines, Fax Machines and Duplicating Machines.
21.	Supply of Toners and Ribbons for Printing Machines.
22.	Supply of materials and equipment required for Electrical Maintenance Services. (Wires, switches, bulbs, plugs etc and street lamp accessories)
23.	Installation and maintenance of Solar Panels .
24.	Fire Fighting Equipment sets, Fire Fighting Materials, Safety Jackets for fire fighting.
25.	Pre-school Equipment and all kinds of Sports Equipment.
26.	Tyres, Tubes and Rim Tapes.
27.	Vehicle Batteries.
28.	Vehicle Spare Parts (All kinds of spare parts and accessories for Cabs, Tractors, Backhoes, Loaders, Three Wheelers)
29.	Lubricating Oils for vehicles.
30.	Varieties of Paints and related materials and equipment
31.	General Hardware Items (Construction materials including iron, G.I. Pipes, iron bars)
32.	Building Materials (Clay, bricks, river sand ,sea sand, earth, metal, (1/4 " - 1 1/2 " .) Gravel, ABC, including materials required for Road Maintenance works)
33.	Hume Pipes, Concrete Posts, Boundary Stones, Interlocks, Cement Blocks, and related concrete materials and concrete mixtures
34.	Cement.
35.	Tiles, Granite, Titanium and related materials.
36.	Glass and Glassware equipments, Glassware products.
37.	Tar and Colas and Pre-mix.
38.	PVC accessories, G.I. Pipes , Plumbing accessories, spares, Plastic Water Tanks, sanitary equipment, Compost Barrels.
39.	Supply of Timber (Planks, rafters, reepers)
40.	Associate equipment of building constructions (Ladders, grills, hammers, brushes etc.)
SERVICES	
41.	Rattaning, Repairing and Cushioning of Chairs (Including cushioning of vehicle seats)
42.	Tailoring of Uniforms.
43.	Repairing , Maintaining and Servicing of Air-conditioners
44.	Repairing of Generators.
45.	Repairing of Computers.
46.	Programming and Supply of Computer Software.

47.	Installation and Maintenance of Computer Networks.
48.	Repairing and Maintenance of Printing machines, Photocopy Machines, Fax Machines, Roneo Machines.
49.	Repairing of Intercom Telephones and lines.
50.	Supply of Functional items for Special Occasions and equipments, Supply of Loudspeakers - (Should be nearby suppliers.)
51.	Supply of Vehicles on rent, Tractors, Passenger Vehicles, Tippers, Compactor, Gully bowsers, Tree Cutting Machines and Machinery required in emergency situations.
52.	Supply of Transport Services including Passenger Transport and Construction Materials.
53.	Motor Grader, Backhoe Machines and Supply of Road Maintenance Services.
54.	Tree Cutting Services.
55.	Servicing of Vehicles.
56.	Overhauling of Vehicles, Machinery and Equipment
57.	Refilling of Tyres
58.	Repairing of Crematoriums
59.	Pest Control Services (Rats, Termite and Crockroaches)
60.	Supply of Language Translation Services
61.	Supply of Notary Services.
62.	Licensed Surveying Services.
63.	Veterinary Services - Sterilization of Animals etc.
64.	Chartered Electrical Engineering services (Consultancy Services).
65.	Supply of Labour.

Applications and detailed list including specifications and conditions issued by the Council can be obtained accessing the website: www.moratuwa.mc.gov.lk and submitting a request to itu.moratuwamc@gmail.com or can be inspected free of charge visiting this Office. Only applicants who meet the required terms and conditions should apply for registration. Registration fee for one category of goods/services is Rs 2,250.00. The registration fee should be paid on office days to the Shroff from 9.00 a.m. to 3.00 p.m. and submitting the receipt or by sending cheques drawn in favour of "Municipal Commissioner, Moratuwa Municipal Council".

At Moratuwa Municipal Council **L.P.Manoja S. Pathirana**
Tel. Nos: 011-2645251, 011-2645383 **Municipal Commissioner**
04.09.2023 **Moratuwa Municipal Council**

REGISTRATION OF SUPPLIERS WITH MORATUWA MUNICIPAL COUNCIL FOR THE YEAR 2024

Terms & Conditions:

- Applications for registration of Suppliers should only be submitted up to 3.00 p.m. on 05.12.2023.
- For registration as suppliers, applicants should duly complete their applications stating the category name of goods /services they wish to be registered for and category number of goods / services and also separate application should be submitted for each and every item/service.
- To be registered as supplier for above one item / service is Rs: 2,250.00. If they wish to be registered for several categories, Rs: 2,250.00 should be paid for each category. Payment should be made from 9.00 a.m. to 3.00 p.m. on office days to the Shroff of this Council and submitting the receipt or sending cheques drawn in favour of "Municipal Commissioner, Moratuwa Municipal Council".
- General quotations are called from suppliers registered for year 2023. Quotations should be kept unchanged for about six (06) months. The Council reserves the right to call for quotations for goods and services outside the registered suppliers when necessary and to obtain goods and services accordingly.
- Suppliers should keep stocks in hand and all suppliers should agree with the Moratuwa Municipal Council to give 60 days credit facilities upon the registration.
- Goods that are ordered should be delivered to our stores and no payments will be made to that effect.
- Council reserves the right to take final decision on the Registration of Suppliers for year 2024.

Criteria for suppliers who get registered with Moratuwa Municipal Council:

- Should submit a copy of the Business Registration Certificate with the application.
- If VAT is paid, should submit a copy of the VAT registration certificate.
- It will be a specific eligibility for garages registered with the Western Provincial Council and have provided services to at least five Government Institutions.
- Quotations will not be further called from suppliers who do not respond to quotations in two consecutive occasions.
- Suppliers who fail to deliver goods when ordered and those who do not supply goods & services in conformity with the standards will be blacklisted and their registration will be cancelled.

Municipal Commissioner
Moratuwa Municipal Council