

## The Library

<b>Sub No.</b>	<b>Service Provided</b>	<b>Documents to be Submitted</b>	<b>Official Concerned Directly and Contact Number</b>	<b>Other officials and contact Numbers</b>	<b>Minimum time taken to complete task.</b>	<b>The Applicable fee</b>
1	Obtaining and renewing library membership	<ol style="list-style-type: none"> <li>1. Completed Application</li> <li>2. Receipt of paid assessment of guarantors.</li> </ol>	Front office Officers 0112 644447	Head Librarian 0112 656698	05 minutes	Membership fee Children Rs. 25 Adult Rs. 50 Renewing membership children Rs. 15 Adult Rs. 30
2.	Conducting computer training (Adult and children)	<ol style="list-style-type: none"> <li>1. Completed Application</li> </ol>	Front office Officers 0112 64447	Head Librarian 0112 656698	Course Duration 06 months	Rs. 2,700.00